

## **ELECTRONIC DEVICES POLICY**

July 2024

## 1. Electronic Devices Policy

- **1.1** Students are not permitted electronic devices such as mobile phones; iPads and tablets etc. during the school day. Replenish Learning will make arrangements for students to hand in devices at the start of the school day, store them securely and return them to learners at the end of the school day. Or they will be able to take responsibility for their own electronic devices, however all devices must be turned off. Please note Replenish Learning will take no responsibility in regard to damage or loss of property.
- **1.2** If a student's needs to be contacted during the school day for exceptional circumstances, parents/carers can contact them by phoning Replenish Learning: contact details are supplied in our student and family induction pack.
- **1.3** If students need to contact a parent/carer during the day in emergency, they can do so through Replenish Learning staff. Parents/Carers are welcome to contact Replenish Learning direct. Contact details are in the student and family induction pack
- **1.4** Students are advised to leave electronic devices safely at home but if they choose to bring them to Replenish Learning, they are expected to hand them in to reception at the start of the day. They will be kept locked away securely until the end of the day. When handed in, the devices should be switched off and under no circumstances will staff turn them on or look at information on the device.
- **1.5** Devices will be kept for the duration of the school day and given back to Learners at the end of the day.

## 2. Monitoring, Evaluation and Review

**2.1** Replenish Learning will review this policy at least every year and whenever there is a change in legislation or guidance. We will assess its implementation and effectiveness. The policy will be promoted and implemented throughout Replenish Learning.

2.2 Next Review Date: 30th June 2025